Sonning Common Health Centre

Patient Participation Group Meeting

**February 25th 2025**

Location FISH Office, Lea Road, Sonning Common

‘Action’ Minutes

| 1  2 | Present  **In person:** Vicky Mynott (Chair), Dr Tom Rockell, Russell Hampshire, David Whitehead, Neville Varnham, Gareth Edwards, Rachel Downey, Katie Williams, Sally Charlesworth,Melody Hermon  **Via Zoom:** Marlena O’Donnell,  **Apologies**: Sue Litchfield, Barry Wood  **NB**: AGM to be recorded by Neville Varnham and made available for viewing online via PPG Facebook account. |
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| 3 | Previous Minutes  Agreed |
| 4 | Surgery Update  Nothing to Action |
| 5 | Events  **Care for the Elderly:** a multi-speaker **i**nformation evening providing practical advice for family carers.  Neville and Rachel to further discuss  → ideas for content and speakers raised during the meeting, such as ‘Respect’ forms and Care Homes.  → date and venue  **Sepsis:** Vicky awaiting response from Clare Burnett, Lead Sepsis Nurse at the RBH with a view to running a face-to-face event at Abbeycrest in May or June.  **Hive** cancelled on Thursday May 1st due to polling. Rachel to investigate holding a pop-up event in a tent outside the Village Hall to use to advertise PPG and gain new mailing list names. |

| 6 | Topic Table  Vicky to alert Sue when Sepsis Event has been confirmed.  Sue to update the Topic Table with complementary information about Sepsis  Table to be changed to ‘Gut Health and Mood’ in next update. |
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| 7 | Online Communications  Katie to chase up possibility of switching to using an NHS email address for PPG mailing list  **Ideas:**  → could we collate information from the Topic Table which David can then email to our PPG list? Sally could take on this task. Vicky to discuss with Sue  → could Sonning Common Magazine article be copied and emailed to PPG list? Vicky and Sue  → could Alfie email all patients on the Surgery email list with option to join PPG waiting list - suggested we wait for next mail out with event information and do it as both together. Vicky and Alfie  **Receptionist Video:** Tom to watch and feed back to Katie on suitability for adding to Facebook Page.  Katie to take forward an issue with raised by David over an interaction with a member of staff on Reception |
| 8 | Local Publications -  Sue continuing with this - to liaise with Vicky to check about sharing this info in other formats. |
| 9 | PCN, Healthwatch - no updates |
| 10 | AOB |
| 11 | **Next Meeting**  **TUESDAY 10TH JUNE 2PM**  **FISH OFFICE Lea Road** |