Sonning Common Health Centre

Patient Participation Group Meeting Minutes

**Wednesday 11th December**

Location 47 Wood Lane

Actions:

| 1 Present  | Katie Williams, Vicky Mynott, Dr Tom Rockell, David Whitehead, Sally Charlesworth, Neville Varnam, Russell Hampshire, Gareth Edwards |
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| 2 Apologies  | Marlena O’Donnell, Barry Wood, Sue Litchfield, Rachel Downey (Social Prescriber) Alfie. Angie Cordell - stepping down |
| 3 - Minutes and actions from September meeting | Minutes confirmed. Carried forward - mailing list, see 7 below. |
| 4 - Update from surgery: Katie and Tom  | Russ to draft letter for local MP re issues behind National insurance changes. Vicky to sign and send on behalf of the PPG.  |

| 5 Events  | New Year, New You Katie to ask Alfie to confirm date for initial meeting with PPG participants (David, Gareth, Sue, Russell, Marlena(?) and Sally) in early Jan Alfie to confirm date (late February) and venue (SC Village Hall) Helping Older People Nev to approach Social Prescribers (Rachael, Abby) re participation at the event Possibility of Tom to contribute on End of Life care Health Talk for later in the year - Vicky to contact Clare Burnett for a talk on Sepsis Sept/Oct time (Sepsis Lead RBH) Hive Katie to circulate dates for 2025 Hive meetings, All to try attend when able as representatives of the PPG |
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| 6. Topic Table  | Sue to create display on gut health as a follow on from Deepak’s talk |
| 7 Facebook and Mail Chimp  | Increasing Mailing List sign-up David to change PPG email to NHS address - to be set up by KatieDavid to confirm whether QR code is available on our version of Mail Chimp (as an alternative to paper slips) for Alfie to create Vicky to create PPG information poster to go on Topic table and in local magazine.  |
| 8 Regular items in local publications SCM, Peppard News | Sue and Katie to liaise over future contributions to SC Magazine and other timely publications (eg Stoke Row Magazine), to prioritise use of limited editorial space. Vicky to contact Hart and Bell Surgery re: sharing our Events information  |

| 9 PCN Healwatch |  |
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| 10 AOB  | Katie, Vicky to liaise and circulate dates for PPG meetings 2025, and the Agenda for the PPG AGM |
| 14 - Date of next meeting | TBC by Vicky/Katie |